

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय /Bid End Date/Time                                                                                                                                                                             | 18-09-2025 09:00:00                                                                                                                                                                                                                                                                            |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time                                                                                                                                                                            | 18-09-2025 09:30:00                                                                                                                                                                                                                                                                            |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)                                                                                                                                                | 180 (Days)                                                                                                                                                                                                                                                                                     |
| मंत्रालय/राज्य का नाम/Ministry/State Name                                                                                                                                                                                | Ministry Of Health And Family Welfare                                                                                                                                                                                                                                                          |
| विभाग का नाम/Department Name                                                                                                                                                                                             | Department Of Health And Family Welfare                                                                                                                                                                                                                                                        |
| संगठन का नाम/Organisation Name                                                                                                                                                                                           | All India Institute Of Medical Sciences (aiims)                                                                                                                                                                                                                                                |
| कार्यालय का नाम/Office Name                                                                                                                                                                                              | Aiims, New Delhi                                                                                                                                                                                                                                                                               |
| कुल मात्रा/Total Quantity                                                                                                                                                                                                | 2000                                                                                                                                                                                                                                                                                           |
| वस्तु श्रेणी /Item Category                                                                                                                                                                                              | Air Freshener Liquid (V2) (Q3)                                                                                                                                                                                                                                                                 |
| वर्षों के अनुभव के लिए एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience                                                                                                                                   | Yes   Complete                                                                                                                                                                                                                                                                                 |
| वर्षों के अनुभव के लिए स्टार्टअप को छूट प्राप्त है / Startup Exemption for Years Of Experience                                                                                                                           | Yes   Complete                                                                                                                                                                                                                                                                                 |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller                                                                                                                                                             | Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)                                                                                                                         |
| बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / Minimum number of bids required to disable automatic bid extension                                                                     | 1                                                                                                                                                                                                                                                                                              |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended                                                                                                      | 7                                                                                                                                                                                                                                                                                              |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                                                                                                       | Yes                                                                                                                                                                                                                                                                                            |

| बिड विवरण/Bid Details                                                                                                                                                                |                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| रिवर्स नीलामी योग्यता नियम/RA Qualification Rule                                                                                                                                     | H1-Highest Priced Bid Elimination |
| बिड का प्रकार/Type of Bid                                                                                                                                                            | Two Packet Bid                    |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation                                                    | 2 Days                            |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No                                |
| मूल्यांकन पद्धति/Evaluation Method                                                                                                                                                   | Total value wise evaluation       |
| मध्यस्थता खंड/Arbitration Clause                                                                                                                                                     | No                                |
| सुलह खंड/Mediation Clause                                                                                                                                                            | No                                |

#### ईएमडी विवरण/EMD Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

#### ईपीबीजी विवरण /ePBG Detail

|                                                                   |                     |
|-------------------------------------------------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank                                       | State Bank of India |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 3.00                |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 12                  |

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

Accounts officer CNC  
Aims, New Delhi, Department of Health and Family Welfare, All India Institute of Medical Sciences (AIIMS),  
Ministry of Health and Family Welfare  
(Accounts Officer Cnc)

#### विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई खरीद वरीयता/MII Purchase Preference

|                                            |    |
|--------------------------------------------|----|
| एमआईआई खरीद वरीयता/MII Purchase Preference | No |
|--------------------------------------------|----|

## एमएसई खरीद वरीयता/MSE Purchase Preference

|                                           |     |
|-------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
|-------------------------------------------|-----|

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
3. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
4. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:
  - i. If number of technically qualified bidders are only 2 or 3.
  - ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
  - iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
  - iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
  - v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

## Air Freshener Liquid (V2) ( 2000 packet )

### तकनीकी विशिष्टियाँ /Technical Specifications

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification | विशिष्टि का नाम /Specification Name     | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|---------------------|-----------------------------------------|-----------------------------------------------------------------|
| Generic             | Type of Air freshener Liquid            | Spray Air Freshener, Reed Diffuser Liquid                       |
| Packaging Size      | Quantity per Bottle                     | 200 ml                                                          |
|                     | No. of Bottle in a pack                 | 1, 2, 3, 4, 5, 6                                                |
| Packaging           | Type of Bottle for air freshener liquid | Plastic Bottle                                                  |

**Additional Specification Parameters - Air Freshener Liquid (V2) ( 2000 packet )**

| Specification Parameter Name | Bid Requirement (Allowed Values)                                                                                                                                                                                                                                                                                              |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| sample                       | The Selection should be made on the basis of evaluation of sample submitted by the bidder firm therefore, the firm must have to submit advance sample at least 2 Pc. for quality verification before the last date of bid . The bid details should be mentioned on sample.Without advance sample the bid will not be consider |
| address                      | General Store,Store Section (CNC),Room No. 17, 1st Floor, New Pvt. Ward Building, Near Dr. R.P. Center, AIIMS, Ansari Nagar, New Delhi-110029.                                                                                                                                                                                |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                                                   | डिलीवरी अनुसूची /Delivery Schedule अनुबंध प्रारम्भ होने की तारीख से दिनों की संख्या में / (In number of days from contract start days) |                                                            |                                                             |
|---------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------|
| 1             | Abhishek Singla                                         | 110029,1st Floor , New Pvt. Ward, Store Section (CN Centre) , AIIMS, Ansari Nagar, New Delhi, | मात्रा /Quantity                                                                                                                       | प्रारम्भ होने की तारीख से डिलीवरी /Delivery to start after | डिलीवरी _____तक पूरी कर ली जाए /Delivery to be completed by |
|               |                                                         |                                                                                               | 500                                                                                                                                    | 0                                                          | 15                                                          |
|               |                                                         |                                                                                               | 500                                                                                                                                    | 80                                                         | 100                                                         |
|               |                                                         |                                                                                               | 500                                                                                                                                    | 180                                                        | 200                                                         |
|               |                                                         |                                                                                               | 500                                                                                                                                    | 280                                                        | 300                                                         |

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

1. If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.
2. Make in india specific authorisation certificate needs to be enclosed.
3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

Required Documents1. OEM cer tification is mandatory and should be specific to bid number (With Make o

f Quoted item). No general MAF will be accepted. 2. Manufacturer declaration regarding "% of Local Content" in the offered item 3. Should submit non blacklisting undertaking. 4 . compliance sheet of specifications mentioned in ATC Every item s hould be stamped AIIMS SUPPLY NOT FOR SALE

The buyer or an authorized representative from AIIMS shall have the right to inspect, examine, and test the material and workmanship at the bidder's premises. This inspection may be conducted at any stage of manufacturing, Packaging, dispatching etc., The goods shall be delivered by the supplier on a " Free Delivery at Site" basis, in accordance with the Delivery Period specified in the Purchase Order issued against the Tender. Bidders must not engage in any cartelization or anti-competitive behaviour, such as price-fixing, bid rotation, or collusive bidding etc., Any bidder found engaging in such activities will face disqualification and legal action as per Government of India (GoI) and AIIMS procurement policies. The Original Equipment Manufacturer (OEM) or their authorized bidder shall quote only one make/model per bid and OEM must not authorize multiple bidders for multiple makes/models within a single bid. Any such submissions will result in disqualification of all associated bidders. Bidders are therefore advised to quote only the best quality models/brands meeting the tender specifications. No subsequent communications regarding changes or clarifications in this regard will be entertained. The bidder must submit an undertaking stating that if the price of the quoted product decreases during the contract period, AIIMS must be informed, and the reduced price must be applied. The bidder undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry / Department of the Government of India or PSU and if it is found at any stage that similar product/systems or sub system was supplied by the bidder to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the bidder to buyer organisation, if the contract has already been concluded

Risk Purchase Clause AIIMS is committed to ensuring uninterrupted patient care and maintaining the quality and timely availability of all the patient necessary medical items. To safeguard this objective, AIIMS reserves the right to invoke the Risk Purchase Clause in case of non-performance or default by the selected bidder (L-1). I. The Risk Purchase Clause may be invoked under the following circumstances: a) Delayed Supply Execution: If the supplier fails to deliver the ordered goods within the stipulated timeline as per the contract terms and conditions. b) Sub-standard or Non-Conforming Supplies: If the supplied materials, upon inspection or usage, are found to be of inferior quality, non-compliant with the agreed specifications, or otherwise unacceptable in which within 2 hours of receiving of complaints, the risk purchase may be implemented. c) Failure to Supply: If the supplier expresses its inability to supply the ordered goods in part or full, or if the supplier defaults due to financial, logistical, or operational issues. II. Risk Purchase Execution: a) In the event of any of the above-mentioned conditions, AIIMS will procure the required items from the open market or through local purchase to prevent any disruption in patient care services. b) AIIMS will duly notify the L-1 bidder regarding the default and the subsequent decision to procure from alternative sources. c) The procurement will be done at the prevailing market rate, which may be higher than the contracted rate of 7 / 9 the L-1 bidder. d) The cost incurred by AIIMS due to such alternative procurement shall be recovered from the L-1 bidder by, i. Adjustment from pending payments of the contracted supplier. ii. Forfeiture of Performance Bank Guarantee (PBG), in part or full. iii. Any other legal or financial recourse available under the contract. iv. Repeated failure or serious default may lead to cancellation of the contract, and AIIMS may take actions like debarment/blacklisting the supplier, prohibiting their participation in future tenders, as deemed appropriate by the institution.

## अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**